

# Pre-tax Account Resources

## WHAT YOU NEED TO EFFICIENTLY MANAGE YOUR ACCOUNTS

Benefit Resource (BRI) has the resources you need to efficiently manage your tax-free benefit accounts.

### BRIWEB

**BRIWEB** is your secure online login for managing your accounts with BRI. Key features include:

- Submit claims and receipts
- Update contact information
- View balance and transaction information
- Access Eligible Expense lookup table
- Download forms & other important files

To log in, go to [BenefitResource.com/state-of-minnesota](https://BenefitResource.com/state-of-minnesota) and select "Login to BRIWEB". If you have not created a Login ID and password, you will first need to register for an account on BRIWEB.

### BRI PRO TIP

Receive your reimbursements faster by setting up Direct Deposit through BRIWEB.

### BRIMOBILE

**BRIMOBILE** provides on-the-go access to your account. Download the app today.

You will need your Login ID and password to access the app for the first time. If you have not created a Login ID and password, you will first need to register an account on BRIWEB.



### BRIALERTS

**BRIALERTS** provide real-time text<sup>1</sup> or email notifications regarding your accounts. Sign up through the 'Notifications' section of BRIWEB or BRIMOBILE. Types of alerts include:

- Card purchases and denials
- Monthly balance reminders
- Deposit information
- Duplicate transactions

### ACCOUNT MANAGEMENT TIPS

#### CHECK YOUR BALANCE

Before making a large purchase and on a routine basis, be sure to check your balance.

- Log in to BRIWEB or BRIMOBILE and view your balance by plan type.
- Select the BRIALERTS 'Monthly Account Balance Summary' option.
- Call Participant Services: (800) 300 - 1672. Select the option from the prompts to hear your card balance and provide your card number and CVV to have the automated system read you your account balance(s).


#### BE AWARE OF ANY DEADLINES

- Plan year expenses must be incurred by 12/31 (or the last day you were eligible for the plan).
- For MDEA, DCEA, and HRA accounts, complete reimbursement requests with documentation must be submitted or postmarked no later than midnight CT by the filing deadline of February 28 of the following year (29 if it's a Leap Year).


#### SAVE YOUR RECEIPTS & DOCUMENTATION

Pre-tax benefit accounts are governed by the IRS and may require proof that funds were used for eligible expenses. Learn more about this process by reviewing the "substantiation" resources at [BenefitResource.com/state-of-minnesota](https://BenefitResource.com/state-of-minnesota)

### FOR QUESTIONS, PLEASE CONTACT PARTICIPANT SERVICES

 (800) 300 - 1672 (M - F, 7am - 7pm (CT))

 ParticipantServices@BenefitResource.com

 Live chat is available through the participant login at BenefitResource.com



Visit [BenefitResource.com/state-of-minnesota](https://BenefitResource.com/state-of-minnesota) to access all State of Minnesota pre-tax benefit plan materials, including plan documents, Open Enrollment materials, forms, videos, and more!

